



LOGIN STATION

User Guide

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Modifications made to the document since its last publication are highlighted in [blue](#).

1. OVERVIEW

The **Login Station** is a centralizing unit used both as application launcher and ID portal.

Four main roles are assigned to it:



- Allow the user to connect to the Enterprise platform using a password and username.
- Display and launch the « Enterprise » modules.
- Provide information to the modules allowing them to dynamically adjust their identity.
- Enable notification users through pop-up windows when a **Change Tracking** record is created and the user is on the distribution list

1.1 To display the Login Station

From a user station, the **Login Station** will be displayed automatically each time you start a Windows session or when you launch a module of the Enterprise offer by clicking on its external icon (in an initial disconnected state).

It remains active as long as the Windows session is active.

It can be accessed at any time:

- By clicking on its icon  in the task bar (if the dialog box has not been closed)
- By right-clicking on its icon  in the System tray in the task bar and by selecting **Show Login Station**.

1.2 To display the Login Station settings

When the **Login Station** dialog box is displayed, click on **Settings....**

- Information on the versions of the available modules is displayed.
- Click [Copyrights and Trademarks Information](#) to get legal information.
- Click www.lectra.com to access Lectra website from which you can purchase Lectra products, training and services, obtain support for Lectra products and access specialized Lectra services.

2. TO LOG IN

To be connected to the Enterprise platform, you need to log in.

2.1 To log in

1. In the **Login Station** dialog box, fill in your **User Name** and **Password**.
2. Connect by clicking on **Login**.
3. The configurable toolbar indicates you are connected.

2.2 To change user

1. In the **Login Station** dialog box, click on **Change User**.
OR

In the System tray in the task bar, right-click on  and select **Change User**.

2. Fill in your **User Name** and **Password**.
3. Connect by clicking on **Login**.
4. The configurable toolbar is updated and displays the change.



Applications currently in use do not change user. They keep using the user identity that has been assigned to them when launched.

You are advised to close all the Lectra applications before changing user.

2.3 To log out

1. In the **Login Station** dialog box, click on **Change User**.
2. Leave the **User Name** and **Password** fields blank.
3. The configurable toolbar indicates you are not connected.

3. TO LAUNCH AN APPLICATION

Several methods can be used to launch an application:

- Directly by using the **Login Station**
- By double-clicking on its external icon: if you are not logged in yet, the **Login Station** will be launched automatically

3.1 To launch an application via the Login Station


1. Open the **Login Station** dialog box.
 - **To be connected to the Enterprise platform:** fill in the **User Name** and **Password** fields and click on **Login**.
 - **To be in a disconnected mode:** leave the **User Name** and **Password** fields blank.
2. Double-click on the application to be launched
3. The application opens and the application toolbar displays live information such as the login state (and the user identity if in connected mode).

3.2 To launch an application via its external icon

1. Double-click on the external icon of the application to be launched.



If you are not logged in, the **Login Station** opens.

- **To log in:** fill in the **User Name** and **Password** fields and click on **Login**.
- **To remain logged out:** close the **Login Station** by clicking on 

2. The application opens and the application toolbar displays live information such as the login state (and the user identity if in connected mode).